



Westfield Community School

Charging Policy

1. Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition. In any consideration of parental contribution, parents or carers in receipt of state benefits and have secured free school meal registration for their child will be eligible for full or part subsidy of voluntary costs (see Pupil Premium Information).

2. Voluntary Contributions

- 2.1 When organising school trip or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the trip. If the trip goes ahead, it may include children whose parents and carers have not paid any contribution. We do not treat these children any differently from any others.
- 2.2 If a Parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers.
- Visits to Museums.
 - Outdoor adventure activities.
 - Visits to or by a Theatre Company.
 - Musical events.

3. Residential Visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum we do not make any charge for the education. However, we do suggest a charge to cover the costs of travel, board and lodging. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled and that aspect of the curriculum would have to be covered in other ways.

4. Music Tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents and carers in receipt of State Benefits are exempt from payment. We give parents and carers information about additional music tuition at the start of each academic year.

5. Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We do ask for a voluntary contribution from parents and carers to cover the cost of transport/swimming instructors. We inform parents and carers when these lessons are to take place and we seek the written permission of parents and carers for their child to take part.

6. Monitoring and Review

- 6.1 This policy is monitored by the governing body and will be reviewed every two years or earlier if necessary.

Reviewed: November 2022