



Westfield *community* School



19th March 2019

Dear Parents

It is with mixed feelings that I write to inform you that Mrs Forsyth will be retiring at the end of this term. Mrs. Forsyth will be replaced by Mr.Jackson. Mr.Jackson has worked at Westfield during the past two years and is therefore familiar with the children and our school. We anticipate a smooth transition.

I'm sure you would like to join me in thanking Mrs Forsyth for all her hard work and commitment during her time at Westfield and wishing her a long and happy retirement.

Best regards

Mr T Sherriff
Headteacher



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