



"...a beacon of hope..." Ofsted 2007  
"...outstanding school..." Ofsted 2010  
"...outstanding Children's Centre..." Ofsted 2011  
"...outstanding school..." Ofsted 2013

Head Teacher Mr T. W. Sherriff B.Ed. D.A.S.E  
26<sup>th</sup> November 2018

Dear Parent/Guardian

## Introduction to our Online Payment System

We are currently in the process of moving to a more secure system of receiving payments for various types of activities including, trips and residentials, dinner money, swimming and music lessons.

We will no longer accept cash payments in school for activities other than dinner money, (for which we will continue to operate the cash kiosk in the main reception area in addition to online payment) however the new system will give you much more freedom in terms of when and how you pay for the activities. It will show all items available for payment relevant to each child, offer a highly secure payment site and will e-mail you a receipt to the e-mail address you register. It also allows quick and easy refunds.

The new system will also reduce administration time and reduces paper 'waste' which means there is more funding available for pupils learning.

We are looking to introduce this new system in the Spring term 2019 and further information will be sent to you over the next few weeks to explain how you register and access the online system.

If you have any questions or concerns regarding these changes, please contact me on 01942 776007 to discuss further.

Yours sincerely

Mrs L Rayner  
School Business Director

