



Westfield *Community* School



"...a beacon of hope..." Ofsted 2007  
"...outstanding school..." Ofsted 2010  
"...outstanding Children's Centre..." Ofsted 2011

Montrose Ave,  
Wigan,  
WN5 9XN.  
Tel. 01942 776007  
Fax 01942 776008

Head Teacher Mr T. W. Sherriff B.Ed. D.A.S.E. M. Ed.

16<sup>th</sup> April 2013

### School Photographs

Dear Parent/Guardian

You should have received your child's class photograph and order envelope today. The closing date for the return of orders is **Tuesday 30th.**

**Please hand your orders in at the main reception desk, where you will be issued with a receipt. We unfortunately will be unable to honour any missing orders without a proof of receipt.**

Yours sincerely

Mrs L Rayner  
**Business Director**

