



"...a beacon of hope..." Ofsted 2007
"...outstanding school..." Ofsted 2010
"...outstanding Children's Centre..." Ofsted 2011

Head Teacher Mr T. W. Sherriff B.Ed. D.A.S.E. M. Ed.

8th October 2013

Dear Parent / Guardian

Parents' Evening October 2013

We have again decided to hold Parents' Evening over a 2 day period. This is due to rising class numbers and to allow all parents to attend.

The first session will be held on Tuesday the 15th October between 3.30pm and 6.00pm and the second session will be held on Thursday 17th October between 5.30pm and 8.00pm.

Could you please indicate on the attached slip which time you would prefer by ticking the relevant box, and return it to the class teacher by the morning of Friday 11th October so that we can allocate times.

With kind regards

Mr T Sherriff
Headteacher

Child's Name _____

Class _____

Tuesday 15 th October	
3.30pm – 4.30pm	
4.30pm – 5.30pm	
5.30pm – 6.00pm	
No preference	
I will not be attending	

Thursday 17 th October	
5.30pm – 6.30pm	
6.30pm – 7.30pm	
7.30pm – 8.00pm	
No preference	
I will not be attending	



Westfield Children's Centre



National College for Leadership of Schools and Children's Services

